

CLASS/SECTION: _____ SCHEDULE #: _____ PERMIT #: _____

**SAN FRANCISCO STATE UNIVERSITY CHEMISTRY/BIOCHEMISTRY DEPARTMENT
PETITION FOR INDIVIDUAL STUDY (CHEM 699, 897 OR 898)**

ELIGIBILITY: Students who have demonstrated the ability to work independently, have a cumulative grade point average of at least 3.0 (Undergraduate) or 3.25 (Graduate) and have the approval of their Advisor, an Instructor for the course, and Department Authorization. Credit for Independent Study is given only for courses not included in the University's curriculum as published in the Bulletin or Class Schedule.

PROCEDURES: Prepare a draft of the material required for the SUMMARY and make an appointment to speak with your Advisor and Individual Study Instructor for initial review and approval. If approved, forward this petition to the Department for final review and approval. **If final approval is given, use the permit number at the top of this form to add this course either through computer (SFSU home page: www.sfsu.edu) or Touch-Tone telephone registration (415) 338-7000), within the university deadlines.**

NAME: _____ STUDENT UID#: _____

TELEPHONE #: _____ EMAIL: _____

In accordance with University regulations as stated in the General Bulletin, I petition to take the following course during the _____ SEMESTER for _____ UNITS by Individual Study.

Dept: _____ Course No. _____ Course Title: _____

Current GPA Status: Undergrad: _____ Grad: _____ Last Semester of Attendance: _____

SIGNATURE

DATE

SUMMARY OF COURSE OBJECTIVES (I) METHODS (II) & EVALUATIONS/PROCEDURES (III)

I. Skills, knowledge, competency or other learning objectives agreed upon by the student and instructor.

II. How the objectives will be achieved (e.g., reading, interviewing, consultation with instructor, etc.) Establish how often student will meet with instructor.

III. How the student's learning will be evaluated by the instructor for grading purposes (e.g., written work, oral examinations, other).

REVIEWED AND APPROVED BY:

ADVISOR//DATE

Print Name Below:

INSTRUCTOR/DATE

Print Name Below:

DEPT. AUTHORIZATION/

DATE